

GRANT COUNTY
COMMISSIONERS AGENDA MEETING REQUEST FORM
(Must be submitted to the Clerk of the Board by 12:00pm on Thursday)

REQUESTING DEPARTMENT: BOCC DATE: 10/26/2023
REQUEST SUBMITTED BY: Janice Flynn PHONE: Ext 2937
CONTACT PERSON ATTENDING ROUNDTABLE: Janice Flynn
CONFIDENTIAL INFORMATION: ☐ YES ☐ NO

TYPE(S) OF DOCUMENTS SUBMITTED: (CHECK ALL THAT APPLY)

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Agreement / Contract | <input type="checkbox"/> AP Vouchers | <input type="checkbox"/> Appointment / Reappointment | <input type="checkbox"/> ARPA Related |
| <input type="checkbox"/> Bids / RFPs / Quotes Award | <input type="checkbox"/> Bid Opening Scheduled | <input type="checkbox"/> Boards / Committees | <input type="checkbox"/> Budget |
| <input type="checkbox"/> Computer Related | <input type="checkbox"/> County Code | <input type="checkbox"/> Emergency Purchase | <input type="checkbox"/> Employee Rel. |
| <input type="checkbox"/> Facilities Related | <input type="checkbox"/> Financial | <input type="checkbox"/> Funds | <input type="checkbox"/> Hearing |
| <input type="checkbox"/> Invoices / Purchase Orders | <input checked="" type="checkbox"/> Grants – Fed/State/County | <input type="checkbox"/> Leases | <input type="checkbox"/> MOA / MOU |
| <input type="checkbox"/> Minutes | <input type="checkbox"/> Ordinances | <input type="checkbox"/> Out of State Travel | <input type="checkbox"/> Petty Cash |
| <input type="checkbox"/> Policies | <input type="checkbox"/> Proclamations | <input type="checkbox"/> Request for Purchase | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Recommendation | <input type="checkbox"/> Professional Serv/Consultant | <input type="checkbox"/> Support Letter | <input type="checkbox"/> Surplus Req. |
| <input type="checkbox"/> Tax Levies | <input type="checkbox"/> Thank You's | <input type="checkbox"/> Tax Title Property | <input type="checkbox"/> WSLCB |

SUGGESTED WORDING FOR AGENDA: (Who, What, When, Why, Term, cost, etc.)

Amendment A to Washington State Department of Commerce Federal
Interagency Agreement with Grant County Emergency Housing Fund (EHF)
Grant No. 24-4619D-106 to update budget.

FISCAL / BUDGET IMPACT:

Please contact accounting to complete a Financial Request Form prior to submission.

LEGAL REVIEW:

If this document requires legal review, route to legal for review prior to submission.

BOCC ACTION

(To Be Completed by BOCC Staff)

DATE OF ACTION: _____

DEFERRED OR CONTINUED TO: _____

APPROVE: DENIED ABSTAIN

D1: _____

D2: _____

D3: _____



**HOUSING DIVISION
HOMELESSNESS ASSISTANCE UNIT
EMERGENCY HOUSING FUND**

1. Contractor Grant County PO BOX 37 Ephrata, WA 98823		2. Contractor Doing Business As (optional) 	
3. Contractor Representative (only if updated) Janice Flynn Admin Services Coordinator 509-754-2011 X2937 jflynn@grantcountywa.gov		4. COMMERCE Representative (only if updated) Henry Bennett Commerce Specialist II 360-725-5053 henry.bennett@commerce.wa.gov 1011 Plum Street SE Olympia, WA 98504-2525	
5. Original Contract Amount (and any previous amendments) \$1,154,338.00	6. Amendment Amount \$0	7. New Contract Amount \$1,154,338.00	
8. Amendment Funding Source Federal: x State: Other: N/A:		9. Amendment Start Date 9/1/2023	10. Amendment End Date 6/30/2024
11. Federal Funds (as applicable): \$1,154,338.00	Federal Agency: U.S. Department of Treasury	ALN: 21.027	SWV #: SWV000242603
12. Amendment Purpose: To update budget.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

FOR CONTRACTOR _____ Rob Jones, Chair _____ Date	FOR COMMERCE <div style="text-align: right;"> DS KK </div> _____ Corina Grigoras, Assistant Director, Housing Division _____ Date APPROVED AS TO FORM ONLY _____ Sandra Adix Assistant Attorney General _____ 3/20/2014 Date
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Amendment

This Contract is **amended** as follows:

Attachment B Budget

Budget Category	Current Contract Total	Amendment A	New Contract Total
Administration	\$120,383.00	\$0	\$120,383.00
Operations	\$981,156.00	- \$300,000.00	\$681,156.00
Facility Support	\$25,646.00	\$300,000.00	\$325,646.00
Rent	\$27,153.00	\$0	\$27,153.00
Total	\$1,154,338.00	\$0	\$1,154,338.00

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.